

MINUTES OF THE METROPOLITAN SEWERAGE DISTRICT BOARD

MAY 2, 1978

The regular monthly meeting of the Metropolitan Sewerage District Board was held in the Boardroom of MSD's Administration Building at 2 p.m., Tuesday, May 2, 1978.

Chairman Robinson called the meeting to order, and Mrs. Crowe called the roll. In addition to Chairman Robinson, the following members were present: Messrs. Boggs, Clark, Griffith, Hyatt, McDevitt, Smith, and Warlick. Mr. Williams was here but had to leave immediately because of the death of his mother.

In addition to the Board members, the following consultants and staff members were present:

Mr. Anthony Redmond
Mr. Dean Huber
Mr. W. H. Mull
Mrs. Jan Crowe
Mrs. Linda Duncan

The members having received copies of the Minutes of the April 18 meeting, Mr. Smith moved that the Minutes stand approved as written. Mr. Hyatt seconded, and voice vote was unanimous.

Mr. W. H. Mull, Engineer-Manager, reported on the following:

- (a) Opening of bids for a new Industrial Waste Monitoring Van: Mr. Mull told the Board that bids will be opened Monday, May 8, at 2 p.m., for the consideration of purchasing a new van similar to the one already owned by MSD and invited any interested Board member to attend the bid opening.
- (b) Status of Administration Building project: At Mr. Mull's request, Mr. David Aiton of Traber Associates presented a letter to the Board which stated in part: (1) that he had met with Messrs. Huber and Mull and the two contractors, Mr. Graham Price of Price-Ray Constructors and Mr. Jim Refenes of Industrial Maintenance Overflow, to discuss delays in the completion of the MSD project; (2) that all items from previous punch lists which were not completed at that time, including those items listed in a letter dated April 26, 1978, from Mr. Mull to the architect, had been agreed to by both contractors to reach completion on or before May 19, 1978. (3) that the power bill in dispute in the amount of \$197.99 be divided equally between the two contractors and subtracted from their final payments. Additionally, Mr. Aiton recommended that MSD make final payment to M. B. Haynes Electric Company as their work had been completed.

After Mr. Aiton's presentation, Mr. Mull recommended to the Board that they accept the May 19 projected completion date. Mr. Smith moved that the Board accept the May 19 projected completion date, and Mr. Hyatt seconded the motion. Roll call vote was unanimous.

Mr. Redmond told the Board it would be all right for MSD to pay the power bill in question, deduct one-half of the cost from the balance due M. B. Haynes Electric Company, then pay M. B. Haynes the remaining balance due, first obtaining a waiver and release from them. Mr. Smith moved that MSD make payment in full to M. B. Haynes Electric for services rendered, first deducting one-half of the power bill and obtaining the proper waiver and release. Mr. Griffith seconded the motion, and roll call vote was unanimous.

Mr. Mull reported to the Board that the plaque on the front door of the Administration Building is not according to specifications. Mr. Smith, after inspecting the plaque, said the plaque was not the same but was not unacceptable. It was the consensus of the Board that Mr. Mull and Mr. Aiton work together to obtain the plaque according to specifications.

- (c) Proposed amendment to an engineering contract with Harry Hendon & Associates for the South Buncombe Interceptor Sewer Project: The proposed amendment called for an increase from \$131,000 to \$133,815. The reason for the increase is that two pumping stations will be required across the French Broad River; and the increase will pay for the design of the two pumping stations which are required for grant funding by EPA and the State, as outlined in the 201 Facilities Plan. Mr. Hyatt moved that the Board accept this amended contract; thereby authorizing Chairman Robinson to execute the document on behalf of the Board. Mr. Warlick seconded the motion, and roll call vote was unanimous.

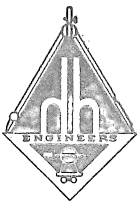
Mr. Hyatt, Chairman of the Budget Committee, presented the Preliminary Budget for Fiscal Year 1978-79 to the Board. After discussion, Mr. Smith moved that the Board accept the Preliminary Budget--copy of which is attached and made a part of these Minutes--and set a public hearing for June 13 to be held during the Board's regular monthly meeting; further, that the Board authorize publication of the public hearing by Mr. Redmond. Mr. Warlick seconded the motion, and roll call vote was unanimous.

Mr. Smith, upon inquiring about the status of the sludge lake, was told by Mr. Mull that the District had received no complaints in the last month and that lime and another chemical which breaks up grease and floating solids are being applied to the lake and that Dr. Robinson of Harry Hendon & Associates will be here soon (May 16 and 17) to give the District his recommendations for the lake. Further, Mr. Mull told the Board that the County Health Department has already started spraying insecticide on all of the MSD property to keep mosquitos under control.

Date of the next meeting of the MSD Board was set for June 13, 1978.

There being no further business, the meeting was adjourned at 2:45 p.m.


Asst. Secretary



Harry Hendon and Associates

INCORPORATED
ENGINEERS

Phone 871-3597

Address reply to P. O. Box 7404-A

10 OFFICE PARK, MOUNTAIN BROOK • BIRMINGHAM, ALABAMA 35223

HARRY H. HENDON (1904-1973)
L. E. HOFFMANN
A. B. JOWERS
P. L. BENTLEY
L. R. ROBINSON, JR.
W. L. SAMUEL

M. G. BUCKLEY, JR.
D. H. HAUSWIRTH
S. W. NELSON
J. C. PRUETT
G. S. RAJAN

April 27, 1978

The Metropolitan Sewerage District
of Buncombe County
Asheville, North Carolina 28807

Attention: Mr. W. H. Mull, Engineer-Manager

Gentlemen:

That certain engineering contract dated December 11, 1972, accepted by you on January 16, 1973, for the South Buncombe Interceptor Sewer Project, as amended September 27, 1977 and accepted by you on October 18, 1977 is hereby further amended as follows:

(1) It having been determined during the course of design that two sewage pumping stations not originally contemplated will be required at Avery Creek and Clayton Creek, respectively, the Engineers are hereby authorized and directed to prepare plans and specifications for said pumping stations.

(2) Paragraph (1)(a) of the amendment dated September 27, 1977 is hereby deleted in its entirety and the following substituted therefor:

"(a) For the engineering services on the preparation of construction plans and specifications described in Paragraph 2 above, you will pay us a lump sum fee of \$133,815.00. Monthly progress payments shall be made to the Engineers as this design work progresses."

All other terms and conditions of the contract remain unchanged.

Respectfully submitted,

HARRY HENDON AND ASSOCIATES, INC.

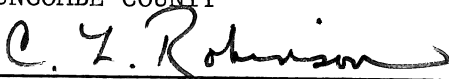
By


L. E. Hoffmann, President

Accepted this 2nd day of May, 1978

THE METROPOLITAN SEWERAGE DISTRICT OF
BUNCOMBE COUNTY

By



METROPOLITAN SEWERAGE DISTRICT OF BUNCOMBE COUNTY, NORTH CAROLINA

OPERATION AND MAINTENANCE FUND- STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
 FOR THE MONTH OF _____ AND _____ MONTH ENDED _____ COMPARED WITH PREVIOUS YEAR

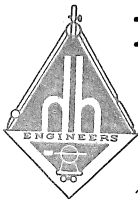
PRELIMINARY	1978-79 BUDGET	CURRENT YEAR MONTH		PRIOR YEAR MONTH	
		MONTH OF _____	ENDED _____	MONTH OF _____	ENDED _____
SALARIES.....	71,300	_____	_____	_____	_____
BILLING & COLLECTIONS.....	50,000	_____	_____	_____	_____
TELEPHONE & TELEGRAPH.....	2,000	_____	_____	_____	_____
TRAVEL & CONVENTION EXPENSES.....	3,000	_____	_____	_____	_____
OFFICE SUPPLIES.....	5,000	_____	_____	_____	_____
POWER & WATER.....	2,400	_____	_____	_____	_____
DIRECTORS' FEES & EXPENSES.....	3,200	_____	_____	_____	_____
INSURANCE.....	17,500	_____	_____	_____	_____
DUES & SUBSCRIPTIONS.....	1,500	_____	_____	_____	_____
ACCOUNTING SERVICE @ 1% of Payroll	3,500	_____	_____	_____	_____
CONSULTING ENGINEERS.....	7,000	_____	_____	_____	_____
LEGAL FEES.....	15,000	_____	_____	_____	_____
TRUSTEE FEES.....	5,000	_____	_____	_____	_____
AUDIT.....	2,100	_____	_____	_____	_____
POSTAGE & PETTY CASH.....	1,500	_____	_____	_____	_____
REPAIRS--OFFICE EQUIPMENT.....	300	_____	_____	_____	_____
SOCIAL SECURITY TAXES @ 5.85%.....	19,800	_____	_____	_____	_____
CONTRIBUTIONS--RETIREMENT FUND 7.4%	24,100	_____	_____	_____	_____
VEHICLE EXPENSES.....	3,900	_____	_____	_____	_____
CAPITAL OUTLAY (EQUIPMENT).....	2,000	_____	_____	_____	_____
CONTINGENCY.....	9,300	_____	_____	_____	_____
TOTAL ADMINISTRATIVE & GENERAL....	<u>249,400*</u>	_____	_____	_____	_____

DISBURSEMENTS CONTINUED

<u>PRELIMINARY</u>	1978-79	CURRENT YEAR: _____	MONTH	PRIOR YEAR: _____	MONTH
PLANT OPERATION EXPENDITURES	BUDGET	MONTH OF _____	ENDED _____	MONTH OF _____	ENDED _____
SALARIES & WAGES.....	237,380	_____	_____	_____	_____
CHEMICALS.....	60,000	_____	_____	_____	_____
TELEPHONE.....	1,500	_____	_____	_____	_____
POWER & LIGHTS.....	210,000	_____	_____	_____	_____
MAINTENANCE SUPPLIES.....	3,000	_____	_____	_____	_____
WATER.....	5,250	_____	_____	_____	_____
VEHICLE EXPENSE.....	9,000	_____	_____	_____	_____
LABORATORY SUPPLIES.....	4,000	_____	_____	_____	_____
UNIFORM SERVICE.....	1,600	_____	_____	_____	_____
SMALL TOOLS & SUPPLIES.....	1,000	_____	_____	_____	_____
MAINTENANCE (BUILDINGS & GROUNDS).	12,500	_____	_____	_____	_____
MAINTENANCE (PIPELINE).....	25,000	_____	_____	_____	_____
MAINTENANCE (EQUIPMENT).....	60,000	_____	_____	_____	_____
CAPITAL OUTLAY--NEW.....	15,000	_____	_____	_____	_____
EQUIPMENT REPLACEMENT.....	55,000	_____	_____	_____	_____
CONTINGENCY.....	23,000	_____	_____	_____	_____
TOTAL OPERATIONS EXPENDITURES.....	723,230*	_____	_____	_____	_____
TOTAL DISBURSEMENTS.....	<u>972,630</u>	=====	=====	=====	=====
<u>RECEIPTS:</u>					
TRANSFER FROM REVENUE FUND.....		_____	_____	_____	_____
OTHERS.....		_____	_____	_____	_____
TOTAL RECEIPTS.....		=====	=====	=====	=====
EXCESS OF RECEIPTS OVER DISBURSEMENTS.....		_____	_____	_____	_____
(DISBURSEMENTS OVER RECEIPTS).....		_____	_____	_____	_____
<u>CASH BALANCE:</u>					
BEGINNING OF PERIOD.....		_____	_____	_____	_____
ENDING OF PERIOD.....		_____	_____	_____	_____

*THE CURRENT EXPENSES FOR EACH MONTH ARE ESTIMATED TO BE ONE-TWELFTH(1/12) OF THE ANNUAL BUDGET.

**ESTIMATED REVENUE TO BE COLLECTED FROM SEWER SERVICE CHARGES FOR THIS FUND EQUAL TO \$972,630.



Harry Hendon and Associates

INCORPORATED

ENGINEERS

Phone 704 - 274-7711

Address reply to P. O. Box 5176

25 REED STREET • ASHEVILLE, NORTH CAROLINA 28803

HARRY H. HENDON (1904-1973)

L. E. HOFFMANN

A. B. JOWERS

H. D. HUBER

April 28, 1978

Mr. W.H. Mull
Engineer-Manager
Metropolitan Sewerage District
P.O. Box 7157
Asheville, N.C. 28807

Re: Proposed FY 1978-79 Budget

Dear Mr. Mull:

We have reviewed the preliminary budget as prepared by the Budget Committee and hereby provide our concurrence.

Very truly yours,

HARRY HENDON & ASSOCIATES, INC.

By: *Dean Huber*
Dean Huber