

MINUTES OF THE METROPOLITAN SEWERAGE DISTRICT BOARD

JUNE 21, 1977

The regular monthly meeting of the Metropolitan Sewerage District Board was held in the old office of the Junior Chamber of Commerce on the first floor, City Hall Building, Asheville, North Carolina, at 2 p.m., on Tuesday, June 21, 1977.

Chairman Robinson called the meeting to order, and Mrs. Crowe called the roll. In addition to Chairman Robinson, the following members were present: Messrs. Clark, Dawson, Dillingham, Griffith, and Smith.

In addition to the Board members, the following consultants and staff members were present:

Mr. Anthony Redmond  
Mr. Dean Huber  
Mr. W. H. Mull  
Mrs. Jan Crowe  
Mrs. Linda Duncan

The members having received copies of the Minutes of the May 24 meeting, Mr. Dawson moved the motion and Mr. Smith seconded that the Minutes stand approved as written. Voice vote was unanimous.

Mr. W. H. Mull, Engineer-Manager, reported on the following:

- (a) Adoption of Resolutions amending FY '77-78 budget to conform with provisions of the Local Government Budget and Fiscal Control Act: Mr. Dawson moved the motion that the Board adopt a resolution to amend certain line items of MSD's Annual Operation and Maintenance Budget for FY '77-78, a copy of that resolution attached and made a part of these Minutes. Mr. Dillingham seconded the motion, and roll call vote was unanimous.

Mr. Smith moved the motion that the Board adopt a resolution with respect to transfers of moneys by the Engineer-Manager from contingency funds to other line items from time to time in amounts not to exceed \$500. Mr. Griffith seconded the motion, and roll call vote was unanimous. A copy of that resolution is attached and thereby made a part of these Minutes.

- (b) Meeting of Engineer-Manager and Attorney with Commissioners of Henderson and Buncombe Counties: At Mr. Mull's request, Mr. Redmond reported to the Board on this meeting, stating that it would be necessary to bring the South Buncombe area into the MSD by way of petitions on the part of the people before this can be done. The petitions should be signed by 51% of the freeholders ("freeholders" being defined as owners of the property to be brought into the MSD) in the areas to be added to the District. Mr. Redmond told the Board that Representative Gordon H. Greenwood had

introduced a bill in the House to amend the MSD Act to change the word "freeholders" to "registered voters" so as to allow persons living on the property in the South Buncombe area to be eligible to sign the petitions. Mr. Redmond informed the Board that this bill has been passed in the Senate and will go next to the House for approval.


Mr. Mull informed the Board that Henderson County has passed a Resolution of Intent to create a Special Purpose District in North Henderson so that branch interceptors would be eligible to be taken in by the MSD.

- (c) Progress report on 201 Facilities Planning: Mr. Mull informed the Board that MSD's 201 Facility Plan has been certified by the Environmental Management Commission Division of the North Carolina Department of Natural and Economic Resources. A copy of their letter has been sent to the Environmental Protection Agency, who must give final approval. This approval is expected by MSD within a month.
- (d) Progress report on Administration Building: Change Order Number One--authorized by the Board at its May 24 meeting--which allowed the contractor to remove a pocket of soft dirt and to replace that soft dirt with well-compacted soil at a projected cost of \$6,017 resulted in a need for Change Order Number Two since the actual quantity of material replaced and compacted was 480 cu. yds. instead of the anticipated 1,168 cu. yds., thereby reducing the projected cost of \$6,017 to \$3,543. Mr. Smith moved the motion that the Board accept this Change Order and authorize Chairman Robinson to execute the document on behalf of the Board. Mr. Clark seconded the motion, and roll call vote was unanimous.
- (e) Amended contract with Harry Hendon and Associates in connection with the S.S.E.S.: Mr. Smith moved the motion that the Board reaffirm previous action, that being the telephone polling of Board members authorizing Chairman Robinson to execute this amended contract. Mr. Dawson seconded the motion, and roll call vote was unanimous.

Three ladies who attended the meeting--Mrs. Upton, Mrs. Shores, and Mrs. Goodnough--were heard by the Board regarding odors originating at the MSD Main Plant. After discussion, Chairman Robinson instructed Mr. Mull to investigate the cause of the odors and to determine means to rectify the problem.

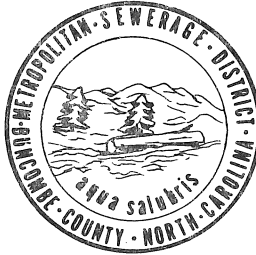
Date of the next meeting of the MSD Board was set for July 19, 1977.

There being no further business, the meeting was adjourned at 2:30 p.m.

  
Secretary

# MSD Metropolitan Sewerage District of Buncombe County, North Carolina.

W. H. Mull, P. E., Engineer-Manager  
P.O. Box 7157, Asheville, N. C. 28807  
Telephone: Area Code 704-255-5383



C. LeRoy Robinson, Asheville  
Chairman  
M. Leon Williams, Buncombe Co.  
Vice Chairman  
George E. Dawson, Asheville  
Paul W. Warlick, Biltmore Forest  
Ben Clark, Weaverville  
D. Frank Hyatt, Asheville  
Larry S. McDewitt, Buncombe Co.  
Frank S. Smith III, Buncombe Co.  
P. P. Dillingham, Woodfin  
Paul E. Griffith, Black Mountain

June 21, 1977

I, George E. Dawson, Secretary to the District Board of the Metropolitan Sewerage District of Buncombe County, North Carolina, DO HEREBY CERTIFY that the attached copy is a true and correct copy of the RESOLUTION adopted by the Metropolitan Sewerage District Board at its regular meeting held June 21, 1977.

WITNESS my hand and seal of said District this 21  
day of June, 1977.

Signed by

George E. Dawson

Secretary  
Metropolitan Sewerage District  
of Buncombe County

RESOLUTION TO AMEND CERTAIN LINE ITEMS OF  
ANNUAL OPERATION AND MAINTENANCE BUDGET FOR 1977-1978  
METROPOLITAN SEWERAGE DISTRICT OF BUNCOMBE COUNTY, N. C.

WHEREAS, it has come to the attention of the Engineer-Manager and Attorney for the District that certain provisions of the Local Government Budget and Fiscal Control Act, G.S. 159-7 to 159-39, inclusive, (the "Act"); are applicable to the budget processes of the Metropolitan Sewerage District of Buncombe County; and

WHEREAS, to conform with such applicable provisions of the "Act" it is necessary to reduce the Contingency Fund for Plant Operation Expenditures to an amount which will be within 5% of all other appropriations for such operation expenditures; and

WHEREAS, this reduction may be accomplished by increasing certain line items in order to meet increased expenditures in those particular categories; and

WHEREAS, it will not be necessary to change in any manner the total budget already approved by this Board; and

WHEREAS, the Engineer-Manager and Attorney for the District recommend that the required changes be made in order to bring the Budget for 1977-1978 in compliance with the "Act".

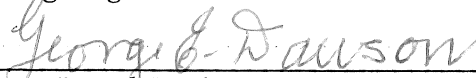
NOW, THEREFORE, BE IT RESOLVED that the Plant Operation Expenditures Fund of the 1977-1978 Budget be amended in the following respects:

That the Contingency Fund be reduced from \$50,000 to \$20,000; that the Chemicals expense be increased from \$50,000 to \$59,000; that Maintenance (Buildings and Grounds) expense be increased from \$5,000 to \$11,000; that Maintenance (Pipeline) expense be increased from \$10,000 to \$25,000; that the total operational expenses and total disbursements shall remain as heretofore approved.

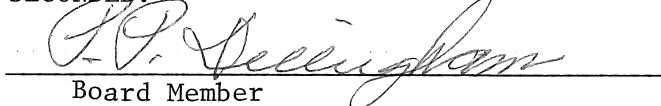
BE IT FURTHER RESOLVED that the estimated revenues to be collected from the Sewer Service charges for the Plant Operation Expenditures and Administrative Expenditures is \$848,750.00. Further that the current expenses for each month are estimated to be 1/12 of the Annual Budget, as amended.

BE IT FURTHER RESOLVED, that certified copies of this amendment be furnished to all persons entitled thereto pursuant to the provisions of the Bond Resolution adopted by the District Board of the District on September 25, 1964 and amended on September 3, 1965.

I move the adoption of the foregoing Resolution.

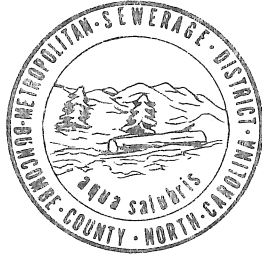
  
\_\_\_\_\_  
Board Member

SECONDED:

  
\_\_\_\_\_  
Board Member

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June 21, 1977

I, George E. Dawson, Secretary to the District Board of the Metropolitan Sewerage District of Buncombe County, North Carolina, DO HEREBY CERTIFY that the attached copy is a true and correct copy of the RESOLUTION adopted by the Metropolitan Sewerage District Board at its regular meeting held June 21, 1977.

WITNESS my hand and seal of said District this 21  
day of June, 1977.

Signed by George E. Dawson  
Secretary  
Metropolitan Sewerage District  
of Buncombe County

RESOLUTION WITH RESPECT TO TRANSFERS OF  
MONEYS FROM CONTINGENCY FUNDS

WHEREAS, it has come to the attention of the Engineer-Manager that the Local Government Budget and Fiscal Control Act is applicable to handling the Contingency Funds as established for the fiscal year budgets for the District; and

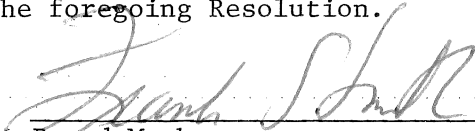
WHEREAS, such Act requires that the District Board pass a resolution authorizing any transfer of funds from a Contingency Fund, and

WHEREAS, there are numerous occasions when small amounts need to be transferred from Contingency Funds to other Line Items in the Budget, which transfers must be done without delay; and

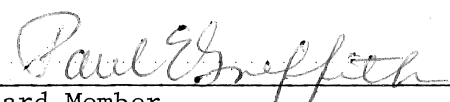
WHEREAS, it appears in the best interest of the District that the Engineer-Manager have some blanket authority to transfer small sums of money from the Contingency Funds from time to time to be added to other Line Items.

NOW, THEREFORE, BE IT RESOLVED, that the Engineer-Manager be and he is hereby authorized to transfer without prior approval of the Board not in excess of \$ 500.00 from any Contingency Fund in the Fiscal Budget to such other Line Item as might be required, provided, that in the exercise of this authority from time to time a subsequent report of such transfer or transfers shall be made to the Board at its next succeeding regular meeting.

I move the adoption of the foregoing Resolution.

  
\_\_\_\_\_  
Board Member

SECONDED:

  
\_\_\_\_\_  
Board Member

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June 21, 1977

I, George E. Dawson, Secretary to the District Board of the Metropolitan Sewerage District of Buncombe County, North Carolina, DO HEREBY CERTIFY that the attached copy is a true and correct copy of the AMENDED 1977-78 BUDGET adopted by the Metropolitan Sewerage District Board at its regular meeting held June 21, 1977.

WITNESS my hand and seal of said District this 21 day of June, 1977.

Signed by

George E. Dawson

Secretary  
Metropolitan Sewerage District  
of Buncombe County

OPERATION AND MAINTENANCE FUND--STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS  
 FOR MONTH OF \_\_\_\_\_ AND \_\_\_\_\_ MONTH ENDED \_\_\_\_\_ COMPARED WITH PREVIOUS YEAR

	1977-78 BUDGET	CURRENT YEAR MONTH		PRIOR YEAR MONTH	
		MONTH OF _____	ENDED _____	MONTH OF _____	ENDED _____
SALARIES.....	64,600	_____	_____	_____	_____
BILLING & COLLECTIONS.....	50,000	_____	_____	_____	_____
TELEPHONE & TELEGRAPH.....	1,000	_____	_____	_____	_____
TRAVEL & CONVENTION EXPENSES.....	3,000	_____	_____	_____	_____
OFFICE SUPPLIES.....	4,000	_____	_____	_____	_____
POWER & WATER.....	2,400	_____	_____	_____	_____
DIRECTORS' FEES & EXPENSES.....	3,200	_____	_____	_____	_____
INSURANCE.....	16,000	_____	_____	_____	_____
DUES & SUBSCRIPTIONS.....	800	_____	_____	_____	_____
ACCOUNTING SERVICE @ 1% of Payroll	3,200	_____	_____	_____	_____
CONSULTING ENGINEERS.....	7,000	_____	_____	_____	_____
LEGAL FEES.....	15,000	_____	_____	_____	_____
TRUSTEE FEES.....	5,000	_____	_____	_____	_____
AUDIT.....	2,000	_____	_____	_____	_____
POSTAGE & PETTY CASH.....	750	_____	_____	_____	_____
REPAIRS--OFFICE EQUIPMENT.....	300	_____	_____	_____	_____
SOCIAL SECURITY TAXES @ 5.85%.....	15,500	_____	_____	_____	_____
CONTRIBUTIONS--RETIREMENT FUND 7.4%	19,600	_____	_____	_____	_____
VEHICLE EXPENSES.....	3,900	_____	_____	_____	_____
CAPITAL OUTLAY (EQUIPMENT).....	2,000	_____	_____	_____	_____
CONTINGENCY.....	10,000	_____	_____	_____	_____
 TOTAL ADMINISTRATIVE & GENERAL....	 <u>229,250*</u>	 _____	 _____	 _____	 _____



DISBURSEMENTS CONTINUED

<u>PLANT OPERATION EXPENDITURES</u>	1977-78 BUDGET	CURRENT YEAR:		PRIOR YEAR:	
		MONTH OF _____	ENDED _____	MONTH OF _____	ENDED _____
SALARIES & WAGES.....	200,000	_____	_____	_____	_____
CHEMICALS.....	59,000	_____	_____	_____	_____
TELEPHONE.....	1,500	_____	_____	_____	_____
POWER & LIGHTS.....	190,000	_____	_____	_____	_____
MAINTENANCE SUPPLIES.....	2,200	_____	_____	_____	_____
WATER.....	4,000	_____	_____	_____	_____
VEHICLE EXPENSE.....	7,000	_____	_____	_____	_____
LABORATORY SUPPLIES.....	2,500	_____	_____	_____	_____
UNIFORM SERVICE.....	1,300	_____	_____	_____	_____
SMALL TOOLS & SUPPLIES.....	1,000	_____	_____	_____	_____
MAINTENANCE (BUILDINGS & GROUNDS).	11,000	_____	_____	_____	_____
MAINTENANCE (PIPELINE).....	25,000	_____	_____	_____	_____
MAINTENANCE (EQUIPMENT).....	55,000	_____	_____	_____	_____
CAPITAL OUTLAY--NEW.....	5,000	_____	_____	_____	_____
EQUIPMENT REPLACEMENT.....	35,000	_____	_____	_____	_____
CONTINGENCY.....	20,000	_____	_____	_____	_____
TOTAL OPERATIONS EXPENDITURES.....	619,500*	_____	_____	_____	_____
TOTAL DISBURSEMENTS.....	<u>848,750**</u>	_____	_____	_____	_____
<u>RECEIPTS:</u>					
TRANSFER FROM REVENUE FUND.....		_____	_____	_____	_____
OTHERS: _____.....		_____	_____	_____	_____
TOTAL RECEIPTS.....		_____	_____	_____	_____
EXCESS OF RECEIPTS OVER DISBURSEMENTS.....		_____	_____	_____	_____
(DISBURSEMENTS OVER RECEIPTS).....		_____	_____	_____	_____
<u>CASH BALANCE:</u>					
BEGINNING OF PERIOD.....		_____	_____	_____	_____
ENDING OF PERIOD.....		_____	_____	_____	_____

\*THE CURRENT EXPENSES FOR EACH MONTH ARE ESTIMATED TO BE ONE-TWELFTH (1/12) OF THE ANNUAL BUDGET.

\*\*ESTIMATED REVENUE TO BE COLLECTED FROM SEWER SERVICE CHARGES FOR THIS FUND EQUAL TO \$848,750.