

## INTRODUCTION

Starting the sewer approval process requires obtaining an Allocation Approval from **Tom Peters**. This approval verifies the system has been checked making sure the receiving line has the capacity to transport your proposed discharge. This allocation approval process is required for **ALL** connections to the system, except for single family dwellings. Tom can be reached at: Office: 254-9646 or Fax: 251-4788.

Projects involving sewer extensions proceed to the next step which is Plan Review. **Mike Stamey** will review the plans you are required to submit for developer constructed sewer systems and municipal annexation sewer systems. The plans will be reviewed to ensure District standards are met and conform to current state statutes. Please make sure the requested information on the check list is complete. Complete requested information will expedite the plan review process. Please be advised that plans received incomplete will be returned for revisions or submittal of additional information. **Mike Stamey's** numbers are: Office: 254-9646 or Fax: 251-4788.

Easement concerns are also addressed as part of the plan review process. The easement information requested on the check list must be included on your submitted plans. This information is reviewed to ensure application of District standards, and to confirm the new sewer line can be properly maintained after construction is complete. **Angel Banks** will review your easement information. You may contact **Angel** at: Office: 254-9646 or Fax: 232-5537.

Once the plan review is completed and approved, a Non-Discharge permit will be issued. Mike Stamey and Dan Cook will conduct a pre-construction meeting. **Dan Cook** will be the inspector for the project. **Dan** can be reached at: Office: 254-9646. Final inspection of sewer improvements is to be coordinated with MSD and the date and time of this inspection is to be scheduled at least one (1) week in advance with Mike Stamey.

## **TIPS TO EXPEDITE YOUR REQUEST**

- Complete your allocation request form early. This form can be completed when the project is under consideration. You will obtain information on sewer line locations which will be helpful in your planning process.
- When submitting plans for review, make sure that you include all requested information on the first submittal. Revisions and re-submittal will only delay the review process.
- The contact person for your project should be able to answer all questions concerning plan review and rights-of-way. Please include name, address, and telephone number(s) for the contact person.
- When submitting your plans to MSD for review, be sure to include your completed "Non-Discharge Permit" application.

Remember, construction cannot begin until the plans are approved by the District and the Non-Discharge Permit is issued. State statutes prohibit beginning construction on any sewer project without the Non-Discharge Permit. State statutes also prohibit discharging into a sewer system before that system has been approved by a North Carolina Licensed Professional Engineer.

## **NON-DISCHARGE PERMIT**

Non-discharge permits for sanitary sewer collection facilities will be required before construction may commence on any project.

### **Local Permit Program:**

Effective **March 9, 2000**, the Metropolitan Sewerage District of Buncombe County, (MSD), has been granted approval to become a delegated authority to establish and administer a local permit program. This program will allow issuance of permits for public gravity sewer extensions within the District's boundaries. These permits will now be issued by MSD staff in lieu of the appropriate NC DENR/DWQ agency.

MSD delegation authority will apply to issuance of a permit for the construction and operation of new gravity sewer lines, and also to modifications to proposed or existing gravity sewer lines within the District's boundaries. MSD would also issue permits in the areas we are already providing sewer service.

This action was approved by the Environmental Management Commission on **March 9, 2000**.

### **Areas Where MSD Cannot Issue Permit:**

The areas where MSD will *not* be allowed to issue permits:

- Pump Stations and Force Mains
- Low Pressure Sewer
- Treatment Plants Sewage
- Private Systems

### **Reporting:**

The District will be responsible for reporting the following:

#### **Raleigh DWQ DENR:**

- Quarterly report listing permit number, project name and flow allocation for projects permitted sent to NC DWQ

#### **Asheville DENR:**

- Monthly report listing project name and permit number for projects permitted and sent to DENR.