

BOARD OF THE METROPOLITAN SEWERAGE DISTRICT
May 19, 1992

1. Call to Order and Roll Call:

The regular monthly meeting of the Board of the Metropolitan Sewerage District was held in the Boardroom of MSD's Administration Building at 2:00 p.m. on Tuesday, May 19, 1992. In the absence of Chairman Smith, Vice Chairman Ivey called the meeting to order at 2:05 p.m. with the following members present: Bryson, Dent, Edwards, Maas, Penny, Post, Slosman and Wallace. Those members absent were: Frizzell and Smith

Others present were: W. H. Mull, Engineer-Manager, John Stevens, General Counsel, Bill Morris of Hendon Engineering Associates, Inc., Gary Davis of McGill Associates, P.A., Cleve Mathews representing Green Line, Bob Tinkler representing the League of Women Voters, Clarke Morrison representing the Asheville Citizen-Times and Stan Boyd, Ann LaVeck MSD.

2. Minutes of the April 21, 1992 Board Meeting:

Mr. Slosman moved that the minutes of the April 21, 1992 meeting be adopted as written. Ms. Bryson seconded. Voice vote was unanimous in favor of the motion.

3. Consideration of Resolution Adopting the Preliminary Fiscal Year 1992-93 Operation & Maintenance Budget;

Ms. Bryson reported that the Budget Committee met May 5, 1992 to review the proposed Budget for the Fiscal year ending June 30, 1992. Mr. Mull presented a copy of the Preliminary Budget for review and reported that there was a slight increase in the general administration portion of the Budget and that the largest increases of 33.91% for plant operations and 28.02% for collection system operations was due to an additional 17 new positions for the treatment plant in the operation of the Sludge Handling Facility (which will be going on line next year), an increase in the cost of power to run the facility, the approval of personnel last year that was not included in the budget and the approximate \$90,000.00 of overtime for emergency and night crews that was underestimated when the District took over the collection system. Mr. Mull further reported that the Personnel Committee met April 24, 1992 to review at length the proposed budget increase of 27.81% for salary increases, adjustments, overtime and new positions but stated that the actual determination with regard to salary increases has been postponed until August pending the outcome of the Wage and Job Classification Study to be complete by mid July. Following a lengthy discussion with regard to the Budget process, the Board unanimously agreed that the Budget Committee and other interested Board Members hold a work session prior to the Public Hearing to review in length line items of the Budget. A date for the Budget Committee work session was scheduled for Wednesday, May 27, 1992 at 2:00 p.m. Mr. Dent moved that the Board adopt the Resolution approving the Preliminary Fiscal Year 1992-93 Operation and Maintenance Budget. Mr. Edwards seconded. Roll call vote was as follows: 9 Ayes; 0 Nays

4. Report of Engineer-Manager:

a. Consideration of Proposal for Engineering Services - Environmental Assessment of Beaverdam Creek Interceptor Sewer Replacement - Priority One Interceptor (McGill Associates);

Mr. Mull presented a proposal from McGill Associates, P.A. for preparation of an Environmental Assessment for the Beaverdam Creek Interceptor Sewer Replacement, Priority One Interceptor. Mr. Mull reported that the proposal was presented to the Sewer System Consolidation Committee May 4, 1992 and the Committee recommended approval of the contract for a maximum not to exceed fee of \$12,795.00. Ms. Wallace moved that the Board approve the contract as presented. Mr. Post seconded. Roll call vote was as follows: 9 Ayes; 0 Nays.

b. Consideration of Proposal for Engineering Services - Easement Plats - Biltmore Forest CIP (McGill Associates);

Mr. Mull presented a proposal from McGill Associates, P.A. for Engineering Services for the surveying and preparation of easement drawings for the Biltmore Forest CIP Project. Mr. Mull reported that the proposal was presented to the Right-of-Way Committee May 12, 1992 and the Committee recommended approval of the contract for a maximum not to exceed fee of \$22,600.00 calculated at approximately \$565.00 per easement for a maximum of forty (40) easements. Mr. Slosman moved that the Board approve the contract as presented. Ms. Bryson seconded. Roll call vote was as follows: 9 Ayes; 0 Nays.

c. Consideration of Proposal for Engineering Services - Easement Plats - Beaverdam Creek Interceptor Replacement - Priority One Interceptor (McGill Associates);

Mr. Mull presented a proposal from McGill Associates, P.A. for Engineering Services for the surveying and preparation of easement drawings for the Beaverdam Creek Interceptor Replacement, Priority One Interceptor. Mr. Mull reported that the proposal was presented to the Right-of-Way Committee May 12, 1992 and the Committee recommended approval of the contract for a maximum not to exceed fee of \$19,250.00 calculated at approximately \$550.00 per easement for a maximum of thirty-five (35) easements. A lengthy discussion followed as to whether other consulting engineering firms were given the opportunity to bid on these projects. Mr. Stan Boyd stated that once a design firm has been selected the District does not solicit other consulting firms but stays with the design firm throughout a particular project. Mr. Mull stated that the selection of engineering firms for all projects is presented to the Sewer System Consolidation Committee for its recommendation to the Board. There being no further discussion, Mr. Slosman moved that the Board approve the contract as presented. Mr. Penny seconded. Roll call vote was as follows: 9 Ayes; 0 Nays.

d. Consideration of Proposal for Engineering Services - Easement Plats - Woodfin CIP (McGill Associates);

Mr. Mull presented a proposal from McGill Associates, P.A. for Engineering Services for the surveying and preparation of easement drawings for the Woodfin CIP project. Mr. Mull reported that the proposal was presented to the Right-of-Way Committee May 12, 1992 and the Committee recommended approval of the contract for a maximum not to exceed fee of \$16,200.00 calculated at approximately \$540.00 per easement for a maximum of thirty (30) easements. Mr. Dent moved that the Board approve the contract as presented. Mr. Slosman seconded. Roll call vote was as follows: 9 Ayes; 0 Nays.

e. Status of Construction Projects;

1. Phase IV Plant Improvements

Mr. Mull presented a letter from Hendon Engineering Associates addressing the Sludge Disposal facility. Mr. Ivey stated that this report is the result of a request by Chairman, Frank Smith asking for an update on the work being done and the project schedule. A discussion followed on the operation and start-up of the dewatering and incineration facility and the cost involved. Dr. Maas stated that at some future date the Board will need to effect a policy resolution that states the District will test both the Incineration and Alkaline Stabilization facilities in order to determine whether it is more optimal to use the Incineration facility rather than the Alkaline Stabilization facility. Mr. Penny requested additional background information on the operation of the incinerator along with a copy of the minutes pertaining to the policy adopted by the Board regarding its preference for an Alkaline Stabilization facility over the Incineration facility.

2. Montreat Phase 1 Sewer Replacement:

Mr. Mull presented a construction status report prepared by McGill Associates, P.A. on Phase I of Sanitary Sewer Line improvements in the Town of Montreat. Mr. Mull reported that to date approximately 16% of the pipe has been installed with 47% of days used through May 18, 1992. Mr. Mull further reported that the Town of Montreat has requested that all pipe installation along Assembly Drive be temporarily stopped on or around June 1, 1992 until September 1, 1992 due to the high volume of traffic during that time of the year. Mr. Mull stated that the contractor has been notified to suspend work on Assembly Drive and to install a portion of Phase II sewer lines in areas where traffic is not a problem.

f. Consideration of Bids for Vehicles:

Mr. Mull reported that in consideration of bids for two (2) vehicles, which are budgeted for 1992-93 but are needed now, the District was advised by the various dealerships that if an order was not placed by the end of May, the 1992 models would not be available. Mr. Mull further reported that on the advise of counsel that the District could proceed with advertising for bid and request that the Board consider approval of the vehicles prior to adoption of the Budget.

1. Collection Sewer Maintenance (4x4 3/4 Ton Pickup)

The results of the May 18, 1992 bid opening are as follows: Parkway Chevrolet with a total base bid of \$19,847.00 and Matthews Ford (Apparent Low Bidder) with a total base bid of \$17,577.00 contingent upon availability from the manufacturer.

Mr. Mull reported that in a letter received from Mr. Walter L. Currie, Attorney for the District that the bid of Matthews Ford, which is the apparent low bid, states that it is contingent upon availability from the manufacturer and if Matthews Ford is unable to deliver, the 3/4 ton truck will have to be readvertised.

Dr. Maas moved that the Board approve the apparent low bid of Matthews Ford in the amount of \$17,577.00. Mr. Dent seconded. Roll call vote was as follows: 9 Ayes; 0 Nays

2. Engineering Division (4x4 Utility Vehicle)

The results of the May 18, 1992 bid opening are as follows: Parkway Chevrolet with a total base bid of \$17,935.00; Harry's Cadillac-Pontiac (Apparent Low Bidder) with a total base bid of \$17,826.00; Anton Chevrolet with a total base bid of \$18,878.75; Skyland Oldsmobile with a total base bid of \$21,044.96 and Matthews Ford with a total base bid of \$18,219.00.

Mr. Mull reported that in a letter received from Mr. Walter L. Currie, Attorney for the District the bid of Skyland Oldsmobile should be rejected as unresponsive since numerous contract terms and warranty disclaimers were bid. In addition, Mr. Currie stated that the bid of Harry's Cadillac (Apparent Low Bidder) is not acceptable since it is not firm as to the vehicle bid or the price bid and should be rejected making Parkway Chevrolet the apparent low bidder.

Following a brief discussion on the bid of Harry's Cadillac-Pontiac, Dr. Maas moved that the Board approve the bid of Parkway Chevrolet with a total base bid of \$17,935.00. Mr. Post seconded. Roll call vote was as follows: 9 Ayes; 0 Nays.

5. Report of Officers

None

6. Report of Committees:

a. Personnel Committee - Mr. Ivey

Mr. Ivey reported that the Personnel Committee met April 24, 1992 to consider the matter of personnel expenses for the proposed budget.

b. Sewer System Consolidation Committee - Mr. Dent

Mr. Dent reported that the Sewer System Consolidation Committee met May 4, 1992 to review several issues previously discussed in the Engineer-Managers report. In other business, Mr. Dent reported that the Committee discussed the matter of a proposal, presented by Ann LaVeck, whereby the MSD would bill other utilities for damage to sewer lines. Mr. Dent stated that the Committee agreed that Billy Clarke, Attorney for the District and Ann LaVeck further explore the legal responsibilities of the various parties and develop a presentation for the ULOCO Committee. With regard to Consolidation Reports, Mr. Dent reported that 32 easements have been obtained with 28 pending for the North Swannanoa Interceptor Sewer and that it appears that 7 of the pending easements would be condemned.

Regarding the additional cost of \$95,000.00 for the Montreat/CIP Project, Mr. Mull reported that the Committee recommended that a change order be negotiated in order to that work can begin on a portion of Phase II of the project thereby avoiding a demobilization charge. Following a brief discussion, Mr. Dent moved that the Board approve the change order in the amount of \$95,000.00 for a portion of Phase II construction. Mr. Penny seconded. Roll call vote was as follows: 9 Ayes; 0 Nays.

c. Budget Committee - Ms. Bryson

No further report.

d. Right-of-Way Committee - Mr. Edwards

Mr. Edwards reported that the Right-of-Way Committee met May 12, 1992 to discuss the following issues.

a. North Swannanoa Status Report

Mr. Edwards reported that of the 60 total easements needed for the North Swannanoa Interceptor Sewer project 38 have been obtained, 22 are in process and of the 7 slated for condemnation four have been obtained.

b. Public Meetings and Public Information/North Swannanoa

Mr. Edwards reported that a public meeting regarding traffic re-routing plans during construction of the North Swannanoa Interceptor Sewer will be held this evening at the Maintenance Facility and that public meetings for residential owners has been scheduled for May 28, 1992 and June 2, 1992.

c. Archaeological Survey, Phase II

Mr. Edwards reported that the Archaeological Survey on Phase II started May 18, 1992 with completion expected by May 28, 1992.

d. File Updates

Mr. Edwards reported on the status of the following parcels:

1. Parcel #62 - The appraisal is complete and an option is being prepared.
2. Parcel #32 - The appraisal is complete and an offer is being prepared.
3. Parcel #8 - Further discussions are taking place on this parcel.

e. Weaverville Sanitary Sewer Improvements/Status

Mr. Edwards reported that of the 69 total easements needed for the Weaverville Sanitary Sewer Improvements, 34 have been obtained and 35 are in process and to date no funds have been spent for compensation. Mr. Edwards further reported that the Committee recommended that no easement be obtained at this time for parcel #26 and that it was the responsibility of individual property owners needing sewer service to obtain an easement from surrounding property owners.

7. Unfinished Business:

Dr. Maas reported that Buncombe County has recently asked the Environmental Affairs Board to put together information so that a recommendation can be made as to whether the County should go forward with a co-composting facility. Dr. Maas stated that the main issue is in the cost of co-composting, and as a result, the County has requested that the MSD Board direct engineers to figure how much the District would save in operating cost if it could get rid of its sludge at 10% solids. A lengthy discussion followed as to the reasons for the request, whether the District could provide accurate figures and the availability of property adjacent to the MSD for a co-composting facility. It was the consensus of the Board that at this time the District was not able to provide the accurate figures and suggested that the County will be free to develop its own calculations.

8. New Business

Mr. Mull stated that in order to meet the provisions of the District's Bond Order, the Resolution setting the date of the Public Hearing would need to be amended. Mr. Penny moved that the Board approve to change the regular monthly meeting from June 16, 1992 to June 9, 1992 and that the previous Resolution adopting the Preliminary Budget and setting the Public Hearing for June 23, 1992 be amended to read June 9, 1992. Mr. Edwards seconded. Voice vote was unanimous in favor of the motion.

In response to a request by the Board, Mr. Mull presented a report prepared by Bob Ensley regarding the feasibility of increasing the District's zinc limit upward from the established limit of 1.00 mg/l.

Mr. Mull stated that he has received information regarding the WPCF Conference in New Orleans, Louisiana September 20 - 24, 1992 and requested that the Board give authorization for Members, Staff and MSD Counsel to attend this conference. Ms. Wallace moved that the Board approve the expense of Board Members, selected staff and MSD Counsel to attend the conference. Dr. Maas seconded. Roll call vote was as follows: 9 Ayes; 0 Nays.

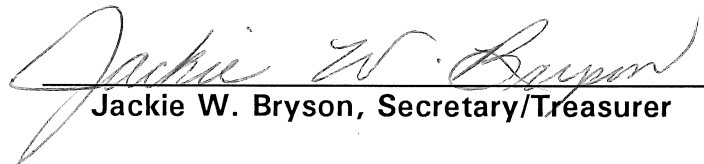
With regard to road closings during construction of the North Swannanoa Interceptor Sewer Project, Mr. Mull presented a Press Release announcing the scheduled public meetings. In addition, Mr. Mull reported that following improvements to the main part of the plant the District has not by-passed the plant due to heavy rainfall and on the highest day to date have pumped 57.8 mgd through the treatment plant.

Mr. Mull presented a proposal prepared by staff for an annual picnic for approximately 300 people to be held September 5, 1992 at an estimated cost of \$4,000.00. Mr. Ivey stated that approval of this proposal was a recommendation of the Chairman of the Personnel Committee. Mr. Penny moved that the Board authorize \$4,000.00 for a company picnic as presented. Dr. Maas seconded. Roll call vote was as follows: 9 Ayes; 0 Nays.

8. **Date of Next Regular Meeting: June 9, 1992**

9. **Adjournment:**

There being no further business, the meeting adjourned at 4:10 p.m.



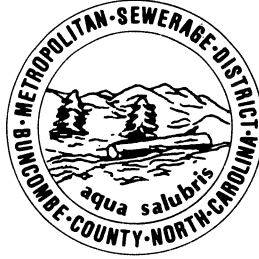
Jackie W. Bryson, Secretary/Treasurer

MSD Metropolitan Sewerage District of Buncombe County, North Carolina

W. H. Mull, P.E., Engineer-Manager
P.O. Box 8969, Asheville, N.C. 28814
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Telecopier (704) 254-3299

John S. Stevens, General Counsel



Frank S. Smith III, Chairman
George E. Ivey, Vice-Chairman
Jackie W. Bryson
Charles M. Dent
M. Wayne Edwards
Kenneth E. Frizzell
Richard P. Maas
Charles W. Penny
O.R. Post
E. Benson Slosman
Carolyn R. Wallace

NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING BEFORE THE BOARD OF THE METROPOLITAN SEWERAGE DISTRICT OF BUNCOMBE COUNTY, NORTH CAROLINA

Notice is hereby given that the Board of the Metropolitan Sewerage District of Buncombe County, North Carolina, will hold a public hearing at the Administration Building of the Metropolitan Sewerage District, located at 2225 Riverside Drive, Asheville, North Carolina at 2:00 p.m., Tuesday, June 9, 1992 on the Budget of the District for the Fiscal Year beginning July 1, 1992, and ending June 30, 1993. The Budget has been submitted to the Governing Board of the Metropolitan Sewerage District of Buncombe County, North Carolina, and is available for public inspection at the District's Administration Building.

Witness my hand this 19th day of May, 1992.

George E. Ivey, Vice Chairman
Board of the Metropolitan Sewerage District
of Buncombe County, North Carolina

Approved as to Form:

John S. Stevens, Attorney
May 19, 1992

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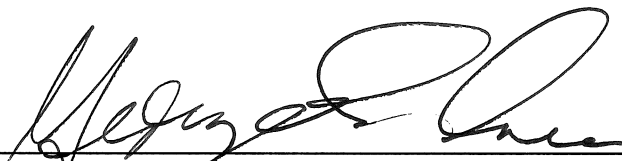
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RESOLUTION OF THE METROPOLITAN SEWERAGE DISTRICT

BOARD OF BUNCOMBE COUNTY, NORTH CAROLINA

BE IT RESOLVED that the Metropolitan Sewerage District Board of Buncombe County, North Carolina, hereby acknowledges receipt on May 19, 1992, to its Members from the Engineer-Manager the Budget for the Fiscal Year 1992-93, totaling \$7,208,061 dollars of which the estimated monthly Budget is equal to one-twelfth (1/12) of the total Budget and hereby sets the date for a public hearing on said Budget to be held at 2:00 p.m., June 9, 1992, in the Boardroom of the MSD Administration Building located at N.C. Highway 251 North at Woodfin, North Carolina. This Preliminary Operation and Maintenance Budget shall remain available for public inspection in the office of the District until such time as the Budget is adopted by the Board.

This 19th day of May, 1992.



GEORGE E. IVEY, VICE CHAIRMAN
Metropolitan Sewerage District Board
of Buncombe County, North Carolina

ATTEST:

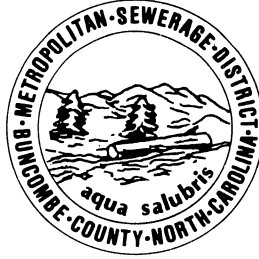
W. H. Mull, P.E.
Engineer-Manager

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Carolyn R. Wallace

I, Jackie W. Bryson, Secretary/Treasurer to the Board of the Metropolitan Sewerage District of Buncombe County, North Carolina, do hereby certify that the attached is a true and correct copy of the Resolution acknowledging receipt to its members of the PRELIMINARY OPERATIONS AND MAINTENANCE BUDGET FOR THE FISCAL YEAR 1992-93, and hereby setting the date for a Public Hearing on said Budget.

This 19th day of May, 1992.

Jackie W. Bryson,
Secretary/Treasurer
Board of the Metropolitan Sewerage District
of Buncombe County, North Carolina

(SEAL)

5/ 6/92

Schedule 4

METROPOLITAN SEWERAGE DISTRICT OF BUNCOMBE COUNTY, NORTH CAROLINA
OPERATION AND MAINTENANCE FUND—STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
1992-93 PRELIMINARY BUDGET

	1992-93 BUDGET	CURRENT MONTH	PERIOD ENDING	PRIOR MONTH	PERIOD ENDING
TOTAL GENERAL ADMINISTRATION.....	1,017,601				
TOTAL PLANT OPERATIONS.....	3,077,651				
TOTAL COLLECTION SYSTEM OPERATIONS....	3,112,809				
TOTAL EXPENDITURES.....	<u>7,208,061</u>				
INTEREST TRANSFERRED TO REVENUE ACCT.....					
TOTAL DISBURSEMENTS.....					
TRANSFERRED FROM REVENUE FUND.....					
OTHER RECEIPTS.....					
TOTAL RECEIPTS.....					
EXCESS OF RECEIPTS OVER DISBURSEMENTS.....					
(DISBURSEMENTS OVER RECEIPTS).....					
BEGINNING CASH BALANCE.....					
ENDING CASH BALANCE.....					

The current expenses for each month are estimated to be one-twelfth (1/12) of the annual budget. Estimated revenue to be collected from sewer service charges for this fund equal \$7,208,061.

METROPOLITAN SEWERAGE DISTRICT OF BUNCOMBE COUNTY, NORTH CAROLINA
 OPERATION AND MAINTENANCE FUND—STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
 PRELIMINARY WORKING BUDGET FOR FY 92/93

<u>GENERAL ADMINISTRATION</u>		<u>1991-92 BUDGET</u>	<u>ACTUAL THROUGH 3/31/92</u>	<u>ESTIMATED 1991-92 EXPENDITURES</u>	<u>SURPLUS OR (DEFICIT)</u>	<u>RECOMMENDED 1992-93 BUDGET</u>	<u>INCREASE (DECREASE) FROM FY 91-92</u>	
200	SALARIES.....	361,500	191,466	267,068	94,432	374,950	13,450	
210	BILLING & COLLECTIONS.....	300,000	225,367	299,738	262	300,000		
220	TELEPHONE.....	12,000	6,437	8,561	3,439	12,000		
230	TRAVEL & CONFERENCES.....	12,000	12,103	15,000 (1)	(3,000)	12,000		
240	OFFICE SUPPLIES.....	11,000	11,409	15,174 (2)	(4,174)	18,000	7,000	
251	POWER & WATER.....	12,000	7,013	9,327	2,673	11,000	(1,000)	
260	DIRECTORS' EXPENSES.....	12,000	10,142	13,489 (3)	(1,489)	14,000	2,000	
270	INSURANCE.....	30,600	21,057		30,600	65,400	34,800	
	(HEALTH & LIFE.....20,075)				(HEALTH & LIFE.....20,000)			
	(WORKMANS COMP.....1,000)				(WORKMANS COMP.....1,000)			
	(VEHICLES.....2,900)				(VEHICLES.....1,200)			
	(BUILDING.....1,000)				(BUILDING.....3,400)			
	(LIABILITY.....5,600)				(LIABILITY.....7,800)			
					(SM-UMBRELLA.....32,000)			
280	DUES & SUBSCRIPTIONS.....	4,000	2,910	4,000		4,000		
290	ACCOUNTING @ 1% OF PAYROLL..							
300	CONSULTING ENGINEERS.....	20,000	19,844	26,393	(6,393)	25,000	5,000	
310	LEGAL FEES & EXPENSES.....	40,000	11,215	14,916	25,084	25,000	(15,000)	
320	TRUSTEE FEES.....	18,000	10,264	10,264	7,736	12,000	(6,000)	
330	AUDIT FEES.....	12,000	8,480	8,480	3,520	12,000		
340	POSTAGE & PETTY CASH.....	6,500	5,036	6,698	(198)	7,500	1,000	
350	OFFICE EQUIPMENT REPAIRS....	2,500	1,626	2,163	337	2,500		
360	FICA TAXES @ 7.65%	27,655	16,001	19,787	7,867	28,684	1,029	
370	NC RETIREMENT @ 8.52% (4.99)	30,800	18,860	22,701	8,099	18,710	(12,090)	
380	VEHICLE EXPENSE.....	6,400	5,031	6,400		6,400		
390	CAPITAL OUTLAY (EQUIPMENT)..	25,000	13,175	20,000	5,000	20,000	(5,000)	
400	CONTINGENCY.....	47,198	4,088	6,000	41,198	48,457	1,259	
TOTAL GENERAL ADMINISTRATION		991,152	601,524	776,158	214,994	1,017,601	26,449	2.67%

DISBURSEMENTS CONTINUED

PLANT OPERATIONS		1991-92 BUDGET	ACTUAL THROUGH 3/31/92	ESTIMATED 1991-92 EXPENDITURES	SURPLUS OR (DEFICIT)	RECOMMENDED 1992-93 BUDGET	INCREASE (DECREASE) FROM FY 91-92
500	SALARIES & WAGES.....	944,900	569,529	798,800	146,100	1,447,000 (21)	502,100
502	INSURANCE.....	200,000	120,815			260,200	60,200
	(HEALTH & LIFE.....85,000)					(122,500)	
	(WORKMANS COMP.....20,000)					(41,300)	
	(VEHICLES.....18,500)					(18,000)	
	(BLDG. & EQUIP.....72,500)					(66,800)	
	(LIABILITY.....11,600)						
504	FICA TAXES @ 7.65%	72,285	47,041	62,706	9,579	110,696 (21)	38,411
506	NC RETIREMENT @ 8.52% (4.99)	80,505	43,797	68,058	12,447	72,205 (22)	(8,300)
510	CHEMICALS.....	225,000	40,219	53,491 (4)	171,509	225,000	
520	TELEPHONE.....	9,500	6,309	8,391	1,109	9,500	
525	OFFICE SUPPLIES.....	2,500	2,756	3,665		5,000	2,500
530	POWER & LIGHTS.....	200,000	227,790	300,000 (5)	(100,000)	300,000 (23)	100,000
540	SMALL TOOLS & SUPPLIES.....	25,000	18,524	24,637	363	30,000 (24)	5,000
550	WATER & GARBAGE.....	20,000	21,297	28,325 (6)	(8,325)	30,000 (24)	10,000
560	VEHICLE EXPENSE.....	25,000	25,074	33,348 (7)	(8,348)	40,000 (25)	15,000
571	LABORATORY SUPPLIES.....	17,500	9,176	12,204	5,296	19,000 (24)	1,500
580	UNIFORM SERVICE.....	20,000	13,460	17,902	2,098	30,000 (24)	10,000
591	SCHOOLS & CONFERENCES.....	3,500	13,429	15,000 (8)	(11,500)	10,000 (26)	6,500
600	MAINTENANCE BLDG. & GROUNDS.	55,000	29,808	46,000	9,000	55,000	
610	PERMITS AND FEES.....		105	105	(105)	2,500	2,500
620	MAINTENANCE EQUIPMENT.....	190,000	156,116	207,634	(17,634)	200,000	10,000
630	CAPITAL OUTLAY—NEW.....	35,000	43,405	57,729 (9)	(22,729)	50,000 (32)	15,000
640	EQUIPMENT REPLACEMENT.....	125,000	89,278	118,740	6,260	125,000	
650	CONTINGENCY.....	47,650			47,650	56,550	8,900
TOTAL PLANT OPERATIONS		2,298,340	1,477,928	1,856,735	242,770	3,077,651	779,311

DISBURSEMENTS CONTINUED

COLLECTION SYSTEM OPERATIONS		1991-92 BUDGET	ACTUAL THROUGH 3/31/92	ESTIMATED 1991-92 EXPENDITURES		SURPLUS OR (DEFICIT)	RECOMMENDED 1992-93 BUDGET		INCREASE (DECREASE) FROM FY 91-92	
700	SALARIES & WAGES.....	1,042,000	869,033	1,220,216	(10)	(178,216)	1,477,000	(27)	435,000	
702	INSURANCE.....	202,000	248,471			202,000	313,800	(27)	111,800	
	(HEALTH & LIFE.....128,000)					(HEALTH & LIFE.....133,000)				
	(WORKMANS COMP.....45,000)					(WORKMANS COMP.....41,400)				
	(VEHICLES.....27,000)					(VEHICLES.....55,000)				
	(BLDG. & EQUIP.....2,000)					(BUILDING.....8,600)				
	(LIABILITY.....75,800)									
704	FICA TAXES @ 7.65%.....	79,713	49,028	93,347	(10)	(13,634)	112,991	(27)	33,278	
706	NC RETIREMENT @ 8.52% (4.99)	88,778	75,662	103,962	(10)	(15,184)	73,702	(27)	(15,076)	
710	SAFETY EQUIPMENT.....						30,000	(28)	30,000	
720	TELEPHONE.....	7,600	11,802	15,697	(11)	(8,097)	15,000	(29)	7,400	
725	OFFICE SUPPLIES.....	7,000	14,639	19,470	(12)	(12,470)	15,000	(29)	8,000	
728	POSTAGE & PETTY CASH.....	1,200	741	986		214	1,200			
730	POWER & LIGHTS.....	15,000	11,098	14,760		240	15,000			
740	SMALL TOOLS & SUPPLIES.....	25,000	34,455	45,825	(13)	(20,825)	30,000	(29)	5,000	
750	WATER & GARBAGE.....	7,000	4,001	5,321		1,679	7,000			
760	VEHICLE EXPENSE.....	94,000	60,203	80,070		13,930	150,000	(30)	56,000	
771	LINE CLEANING SUPPLIES.....	40,000	33,394	44,414		(4,414)	45,000	(29)	5,000	
780	UNIFORM SERVICE.....	30,000	28,915	38,457	(14)	(8,457)	22,000	(29)	(8,000)	
791	SCHOOLS & CONFERENCES.....	5,000	10,295	13,692	(15)	(8,692)	15,000	(29)	10,000	
795	DUES & SUBSCRIPTIONS.....	3,000	497	661		2,339	750	(29)	(2,250)	
800	MAINTENANCE BLDG. & GROUNDS.	10,000	19,367	25,758	(16)	(15,758)	25,000	(29)	15,000	
810	MAINTENANCE PIPELINE.....	400,000	187,883	249,884	(17)	150,116	350,000	(29)	(50,000)	
820	MAINTENANCE EQUIPMENT.....	24,000	3,450	4,589	(18)	19,412	20,000		(4,000)	
830	CAPITAL OUTLAY—NEW.....	10,000	9,765	12,000		(2,000)	86,600	(30)	76,600	
840	PERMITS AND FEES (CNT.MAINT)	9,300	483,351	485,000	(19)	(475,700)	6,000		(3,300)	
850	PUMP MAINTENANCE.....	50,000	3,610	10,000	(20)	40,000	35,000	(29)	(15,000)	
860	EQUIPMENT RENTAL.....	10,000	6,745	8,971		1,029	10,000			
870	CONTRACTED SERVICES.....	220,000	120,076	159,701		60,299	200,000		(20,000)	
880	CONTINGENCY.....	50,953	3,711	10,000		40,953	56,766		5,813	
TOTAL COLLECTION SYSTEM OPERATIONS ...		<u>2,431,544</u>	<u>2,290,192</u>	<u>2,662,781</u>		<u>(231,237)</u>	<u>3,112,809</u>		<u>681,265</u>	28.02%
TOTAL EXPENDITURES.....		5,721,036	4,369,644	5,295,675		226,527	7,208,061		1,487,025	25.99%

Total salaries (line items 200, 500 & 700) are 27.81% higher than 1990-91. The breakdown is as follows:

CATAGORY	TOTAL SALARIES
Merit and other raises.....	5.29%
Adjustments.....	1.80%
Overtime.....	5.28%
New Positions.....	15.43%
TOTAL.....	27.81%

FOOTNOTES:

- (1) Bond trips
- (2) Engineering & R/W
- (3) More Committee meetings
- (4) Less chlorine and lime used; dewatering not on line
- (5) Dry year
- (6) Tipping fees and water rates up; higher water consumption
- (7) More vehicles (engineering, R/W, electronic monitering technicians
- (8) Hewlett Packard school
- (9) Electronic tech van and tools
- (10) Preventative Maintenance personnel approved during year
- (11) Cellular phones
- (12) Blueprinting and engineering supplies
- (13) Underestimated
- (14) Preventative Maint employees
- (15) Shoring and safety schools
- (16) Underestimated
- (17) Overestimated
- (18) Mostly new equipment
- (19) Carryover from 1991-92 Asheville and Buncombe Co.
- (20) Gearing up
- (21) New sludge treatment and labratory positions plus overtime
- (22) Reduced contribution rate

Percent Increase from FY 91-92.... 25.99%

Positions added during 91-92: Sludge Hydraulic Technician
 Assistant R/W Coordinator
 R/W Field Agent
 Assistant Connections Coordinator
 Seven Preventative Maintenance person

Positions requested 92-93: Liquid Process Supervisor
 Sludge Process Subervisor
 Twelve Sludge Process Operators
 Assistant Lab Technichah
 Two Sludge Mechanics
 Swing Laborer

- (23) New sludge facilities coming on line
- (24) New sludge facilities
- (25) Sludge and electronic technician vehicles
- (26) Double operators plus lab and sludge
- (27) New positions plus overtime
- (28) New line item
- (29) Bring in line with actuals
- (30) More vehicles plus out of warranty
- (31) R/W vehicle, phone, and computer; Inspector's & pool vehicles plus radios & tools, etc.
- (32) Elect. Tech. minivan & radio; two cushion carts; computer; 6 radios; used fork lift

BOND RESOLUTION REQUIREMENTS:

PRELIMINARY BUDGET MUST BE FILED WITH TRUSTEE ON OR BEFORE MAY 15.

PUBLIC HEARING MUST BE HELD ON OR BEFORE JUNE 15.

BUDGET SHALL BE ADOPTED PROMPTLY AFTER THE PUBLIC HEARING.