

JANUARY 16, 1990

1. Call to Order and Roll Call:

The regular meeting of the Metropolitan Sewerage District Board was held in the Boardroom of MSD's Administration Building at 2:00 p.m. on Tuesday, January 16, 1990. Chairman Smith called the meeting to order at 2:00 p.m. Chairman Smith and the following members were present: Aceto, Dent, Dyson, Edwards, Ivey, Maas, McDonald, Pope, Waddey and Williams. Others present were: W. H. Mull, Engineer-Manager, William Clarke, Attorney for the District, Messers Dean Huber, Bob Holbrook and Bill Morris of Hendon Engineering Associates, Inc., Tom Tarrant, City of Asheville, Debra Price, CIBO, and Clarke Morrison with the Asheville Citizen-Times.

2. Minutes of December 19, 1989:

Mr. Dyson moved that the Board minutes of December 19, 1989, be adopted as written. Mr. Edwards seconded, and voice vote was unanimous in favor of the motion.

3. Public Hearing on Adoption of Minority Contractor Participation In Construction Projects:

At 2:02 p.m. Chairman Smith opened the Public Hearing, which has been advertised according to law. There were no questions raised from the public in attendance. At 2:04 p.m. Chairman Smith closed the Public Hearing.

Mr. Clarke, Attorney for the District, reviewed the statute for Minority Contractor Participation in Construction Projects, and explained to the Board that a percentage goal for participation by Minority firms as subcontractors needs to be set for this document. These guidelines are effective on January 15, 1990, and expire June 30, 1995. Mr. Waddey moved that the Board adopt a 3% goal for participation by Minority Firms as subcontractors. Mr. Dyson seconded. General discussion followed about the percent goal that other public bodies in Buncombe County are using. Mr. Dent expressed his support in favor of the 3% goal.

Dr. Maas offered a substitute motion that the Board set a 6% goal for participation by Minority Firms as subcontractors. Mr. Waddey accepted the substitute motion and Mrs. McDonald seconded. Roll call vote was as follows: 4 Yeas and 6 Nays.

Mr. Aceto offered a compromise motion that the Board adopt a 5% goal for participation by Minority Firms as subcontractors. Roll call vote was as follows: 9 Yeas and 1 Nay (Mr. Dent).

4. Audit Report for Fiscal Year 1988-89 Alan Bolick:

At this time, Chairman Smith turned the floor over to Mr. Alan Bolick of Mohnkern, Bolick & Company, to review the District's audit for Fiscal Year 1988-89. In connection with the audit, Mohnkern, Bolick & Company found that the monies received by the District were applied in accordance with the provisions of the Bond Resolution.

5. Report of Engineer-Manager:**a. Status of Phase III Plant Expansion Contracts:**

Mr. Mull reported that a meeting with Envirex was held Monday, January 15th, and stated that a Plant Expansion Committee Meeting would be called prior to the next Board Meeting to hopefully refine some of the numbers involved.

Mr. Mull turned the floor over to Mr. Holbrook to review the status of Phase III. Mr. Holbrook stated that a meeting was held with Republic Contracting Corporation, and Republic has requested a change order and time extension on the project, due to the problems encountered with the Envirex situation. A tentative agreement has been reached on the change order and as soon as all paperwork is completed, a time extension on the project, up to July 1, 1990, will be recommended to the Board.

b. Proposed Awarding of Contract for Radio Communication System to Communication Services (Motorola):

Mr. Mull reported that bids were received on January 9, 1990, for a radio communication system for the District. One bid was received from Motorola Communications and Electronics, Inc. in the amount of \$24,643.62. Equipment is available within fifteen working days from notice to award and the system will be shipped, installed, licensed, explained, tested, and operating within forty five days. Mr. Walter Currie, Attorney for the District, has reviewed the bid procurement document and approved it, but recommended the District clarify that the bid included assistance with the FCC licensing process. Mr. Dent moved that the Board award the bid for a radio communication system to Motorola Communications and Electronics, Inc., in the amount of \$24,643.62. Mr. Williams seconded the motion, and roll call vote was unanimous in favor of the motion.

c. Land-Of-Sky Sixteenth Annual Dinner Meeting - January 24, 1990:

Mr. Mull requested approval for all Board members and their spouses to attend the Land-Of-Sky Sixteenth Annual Dinner Meeting on January 24, 1990. Mr. Waddey moved that the Board authorize all Board members and their spouses to attend the Land-Of-Sky Sixteenth Annual Dinner Meeting on January 24, 1990, and Mr. Dyson seconded. Voice vote was unanimous in favor of the motion. Mr. Ivey recommended that the District include the Land-Of-Sky Annual Dinner Meeting in the District's budget each year.

6. Report of Officers: None.

7. Report of Committees:

a. Sewer Consolidation & Renovation Finance - Mr. Ivey:

Mr. Ivey reported that this Committee met January 8, 1990 and reviewed the names of Committee Members and gave a brief report of discussions which took place at the Committee Meeting.

Mr. Mull advised the Board that the first Capital Improvement Plan (CIP) Committee Meeting will be Wednesday, January 24, 1990. The Board members serving on this Committee are, Mr. Aceto, Chairman, Mr. Smith and Mr. Waddey.

b. Insurance Committee - Mr. Edwards:

Mr. Edwards reported that the Insurance Committee met on January 9th, with Mr. Charles Webb of Webb Insurance Agency, to discuss the District's health insurance. In November, the District requested Webb Insurance to solicit quotations for

health insurance for the District. Jefferson Pilot, Lincoln National, Aetna and Prudential declined to quote. Two quotations were received; one from Provident Insurance Company and one from Blue Cross/Blue Shield. Mr. Edwards reviewed the proposed increases from Blue Cross-Blue Shield with the Board. The Insurance Committee recommends that the District stay with Blue Cross/Blue Shield Insurance. Mr. Edwards moved that the Board authorize the District to stay with Blue Cross/Blue Shield Insurance. Mr. Williams seconded the motion, and roll call vote was unanimous in favor of the motion.

8. **Unfinished Business:** None.
9. **New Business:** None.
10. **Date of Next Regular Meeting - February 20, 1990.**

Mr. Mull requested a meeting with the Personnel Committee after the Board Meeting today.

11. **Adjournment:**

There being no further business, the Board Meeting was adjourned at 3:20 p.m.



Charles M. Dent, Secretary

CAPITAL IMPROVEMENT PLAN (CIP) COMMITTEE

JANUARY 24, 1990

Mr. Aceto, Chairman, called the meeting to order at 2:00 p.m. with the following present:

Steve Aceto, Chairman
Charles Anderson
Ed Byas
Billy Clarke
Jon Creighton
Max Haner
Harold Huff
Lee Matthews
Bill Morris
Bill Mull
Tom Nalley
Al Richardson
Frank Smith
Nelson Smith
Marvin Waddey

Mr. Aceto turned the floor over to Mr. William Clarke, Attorney for the District, to review the objectives of this Committee, and a brief overview of sewer system consolidation.

Mr. Clarke reviewed Paragraph 7 of the Sewer System Consolidation Agreement between the MSD and all entities, and gave a brief overview of consolidation.

Mr. Aceto stated that the primary objective of the Committee today is to get some specific idea of who is going to be taking what initiative to get the 1989-90 projects underway on sewer consolidation. Mr. Morris reviewed and updated the Initial Consolidated Capital Improvement Projects from Current Local Government Schedules with the Committee. Mr. Morris emphasized to the Committee that an Engineering Document could not be written to substantiate the amount of the bond without the details of the projects to be included in the Bond issue, and encouraged all municipalities to submit detailed information with cost estimates and plans of the projects to Hendon within the next two weeks. It is likely that some of the projects will be initiated this year. Mr. Clarke stated that MSD is committed to reimbursing the political subdivisions for certain sewer projects as they are completed, but as a part of this reimbursement, each municipality must make sure that the plans and specs are approved and that the final work has all been approved by the MSD. This will help make the transition smooth. Current projects need to be coordinated with MSD.

The question was raised whether the respective political subdivisions will continue to administer work in progress after July 1, 1990. Prior to that date during the reimbursement

period, MSD is not the legal owner of the system, but MSD is reviewing and approving plans and specs and work for payment. Handling these projects on a case-by-case basis was discussed. Mr. Mull stated that it might be easier for the District to administer all contracts for work started after July 1, 1990. Mr. Aceto suggested that as the list is reviewed today that this Committee decide on a case-by-case basis which contracts will be administered by whom. Mr. Morris stated there needs to be some mechanism established in each political subdivision whereby MSD is brought into the planning stages of all drawings for projects. (Development Review Committee)

Mr. Aceto requested that during the next two weeks each political subdivision establish what their reimbursement requests are going to be; what specifically is going to be the timing of the funding, and have this developed in time for the next meeting of the Committee.

The Committee also reviewed each project named in the original Capital Improvement Plan set forth in the consolidation agreements, and it was determined certain projects could be delayed. The funding set aside for these projects will instead be applied to projects named in the MSD Priority I Interceptor Rehabilitation Program, enabling these projects to be pushed forward.

Mr. Clarke stated that an inventory of all projects is needed so the Committee can make a recommendation to the MSD Board regarding the specifics of the five-year Capital Improvement Program.

A meeting date of February 14, 1990, at 2:00 p.m. in the Board Room was established by the Committee.