

METROPOLITAN SEWERAGE DISTRICT BOARD

July 13, 1982

The regular monthly meeting of the Metropolitan Sewerage District Board was held in the Boardroom of MSD's Administration Building at 2 p.m., Tuesday, July 13, 1982.

Chairman Robinson called the meeting to order, and Mrs. Crowe called the roll. In addition to the Chairman, the following members were present: Messrs. Boggs, Clark, Dent, Griffith, Pope, Smith, and Warlick and Mrs. Sciara.

In addition to the Board, the following attorney, consultants, and MSD staff were present: Mr. John S. Stevens; Messrs. Dean Huber and Ray Carter; Messrs. W. H. Mull and Doug Thrash and Mrs. Jan Crowe.

Mr. Dent told the Board that it was his understanding that Mr. Boggs' motion of June 15 under g in the next to last sentence after the word "design" included "to the extent necessary to comply with Fish & Wildlife demands." It was the consensus of the Board that these words be inserted in those minutes, after which Mr. Clark moved that the minutes stand approved as amended. Mr. Dent seconded the motion, and voice vote was unanimous in favor of the motion.

Mr. Warlick moved that Mr. Robinson and Mr. Williams be reelected Chairman and Vice-Chairman, respectively, for one-year terms. Mr. Clark seconded the motion, and roll call vote was unanimous in favor of the motion with the exception of Chairman Robinson's abstention. Chairman Robinson reappointed Mr. Pope as Secretary-Treasurer and Mr. Warlick as Assistant Secretary-Treasurer for one-year terms.

Mr. W. H. Mull, Engineer-Manager, reported on the following:

- a. Status report on biological aerated filter technology: Mr. Mull told the Board that a 40,000-gallon, 4-unit pilot plant will be installed the first part of August and will stay here for at least three months. A conference has been scheduled for August 10 for State grant officials, HH&A, and any interested Board member to discuss plant expansion and upgrade and the hydro project. This report was received as information by the Board.
- b. Facility Plan Update: Mr. Mull told the Board that a joint meeting of the Plant Expansion and Sludge Committees would be held at the MSD on July 14 with the consulting engineers to review the Facility Plan Update with respect to both the plant upgrade and plant expansion projects. Mr. Mull requested that a public hearing on the inclusion of the update in the 201 Facility Plan be scheduled for August 17 during the Board meeting if the update meets with the approval of the Expansion and Sludge Committees.
- c. Resolution amending FY '81-82 budget: After Mr. Mull read a resolution to the Board, Mr. Smith moved that the Board amend the 1981-82 budget as presented. Mr. Dent seconded the motion, and roll call vote was unanimous in favor of the motion. A copy of the amended budget and supporting documents are attached to and thereby made a part of these minutes.
- d. Discussion of employees' health benefits insurance: After discussion, a Personnel Committee was formed to assist Mr. Mull in seeking and evaluating proposals from various agents in order to obtain health insurance coverage for MSD employees. The Personnel Committee is composed of Mrs. Sciara, Mr. Smith, and Chairman Robinson. Mr. Mull told the Board that proposals should be submitted to the MSD within two weeks and that he would then contact the committee.

- e. Status report on Hominy Valley, South Buncombe, and Weaverville projects: The following information was presented to the Board: Hominy Valley: Phase I was completed on May 15 and is available for taps; construction is 60% complete on Phase II; construction is 41% complete on Phase III; 4 parcels remain to be acquired, of which 3 are under condemnation and 1 is under negotiation. South Buncombe: Construction is 70% complete on Section 1, Hobson, and 85% complete on Section 2, Elcon, on Phase I; construction is 15% complete on Phase II; drawings are being revised due to failure of 10/13/81 bond referendum, and this should go out for bids in August on Phase III; 13 parcels remain to be acquired, of which all 13 are under condemnation. Weaverville: Of the 17 parcels on this project, 12 have been acquired, 2 are under condemnation, and 3 are under negotiation. This report was received as information by the Board.
- f. Ratification of action taken by Right-of-Way Review Committee: Mr. Smith moved that the Board ratify these actions authorizing monetary payment for settlement for easement over Parcel #4, Redmon, \$4,000., and Parcel #9, Plemmons, \$4,000., both on the Weaverville Pump Station/Force Main System, and authorizing monetary payment in settlement of damage to crops over Parcel #47, Britton, \$425., and Parcel #129, Williams, \$250., both on the Hominy Valley Interceptor Sewer project. Mr. Pope seconded the motion, and roll call vote was unanimous in favor of the motion.
- g. Status report on hydroelectric facility: Mr. Mull told the Board that he had received letters from both the State and Federal Fish & Wildlife people, that he had written Congressman Hendon who had in turn telephoned the Asheville office of F&W, and that he had received a copy of a reply to Congressman Hendon from F&W. Mr. Mull said he would request a meeting with all concerned parties the second week of August. He told the Board that the July 15 deadline for certification to EPA does not apply anymore.
- h. Request for modification of annual audit procedure (Local Government Commission directive to A. M. Pullen Co.): Mr. Mull told the Board that in the future the District's financial statements must be presented on the full accrual basis of accounting, which will necessitate accruing all moneys owed to the District by all local units it serves. Also, the financial statements must be presented as an enterprise fund, which requires computing depreciation on the fixed assets of the District. Since the cost of fixed assets is not known at this time, there will be a one-time charge of \$1,500 to determine these fixed assets; also, there will be an increase of \$400 general audit cost in addition to the \$3,000 budgeted for FY '82-83. This report was received as information by the Board.

Chairman Robinson requested that Mr. Mull prepare for the Board a roster of MSD employees and their job titles. (This roster will be compiled and mailed to each Board member, along with these minutes.)

Date of the next regular meeting of the MSD Board will be August 17, 1982.

There being no further business, the meeting was adjourned at 2:50 p.m.


Secretary

MSD Metropolitan Sewerage District of Buncombe County, North Carolina.

W. H. Mull, P.E., Engineer-Manager
P. O. Box 7157, Asheville, N. C. 28807
Telephone: Area Code 704-254-9646

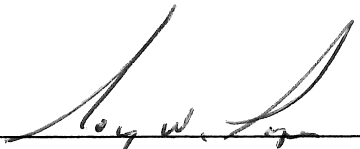
John S. Stevens, General Counsel



C. LeRoy Robinson, Chairman
M. Leon Williams, Vice-Chairman
Walter J. Boggs
Ben Clark
Charles M. Dent
Paul E. Griffith
Roy W. Pope
Diane McDonald Sciara
Frank S. Smith III
Paul W. Warlick

I, Roy W. Pope, Secretary to the District Board of the Metropolitan Sewerage District of Buncombe County, North Carolina, do hereby certify that the attached copy is a true and correct copy of the resolution adopted by the Metropolitan Sewerage District Board at its regular meeting held July 13, 1982.

WITNESS my hand and seal of said District this 13th day of July, 1982.

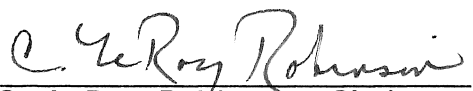

Secretary to the Board
Metropolitan Sewerage District
of Buncombe County

RESOLUTION

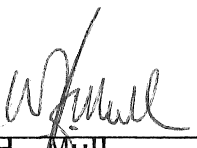
WHEREAS, the Metropolitan Sewerage District Board passed a resolution at its regular meeting held July 13, 1982, adopting an Amended Operation and Maintenance Budget for Fiscal Year 1981-82; and

WHEREAS, increases necessary to meet the operation requirements of the Metropolitan Sewerage District of Buncombe County, North Carolina, consisting of the following line items: "Telephone & Telegraph" from \$3,100 to \$4,400; "Insurance" from \$31,000 to \$31,500; "Dues & Subscriptions" from \$2,000 to \$2,500; "Consulting Engineers" from \$6,000 to \$6,200; "Repairs-- Office Equipment" from \$600 to \$800; "Power & Lights" from \$322,000 to \$340,000; "Maintenance Supplies & Small Tools" from \$7,000 to \$8,000; "Water" from \$16,300 to \$16,500; "Vehicle Expense" from \$15,600 to \$16,000; "Schools" from \$2,000 to \$2,400; "Maintenance (Equipment)" from \$43,000 to \$47,000; also, necessary decreases, consisting of the following line items: "Salaries" from \$121,500 to \$118,800; "Salaries" from \$349,000 to \$325,000., this being the same Preliminary Budget which was presented at the regular Board meeting on May 19, 1981, currently lying on the table and totaling \$1,226,480., of which the estimated monthly budget is equal to one-twelfth (1/12) of the total budget.

NOW, THEREFORE, BE IT RESOLVED by the Metropolitan Sewerage District Board of Buncombe County that the July 13, 1982, resolution adopting the Amended Operation and Maintenance Budget for Fiscal Year 1981-82 be and is hereby unanimously approved by roll call vote.


C. LeRoy Robinson, Chairman
Metropolitan Sewerage District
of Buncombe County

ATTEST:


W. H. Mull
Engineer-Manager

MSD Metropolitan Sewerage District of Buncombe County, North Carolina.

W. H. Mull, P.E., Engineer-Manager
P. O. Box 7157, Asheville, N. C. 28807
Telephone: Area Code 704-254-9646

John S. Stevens, General Counsel

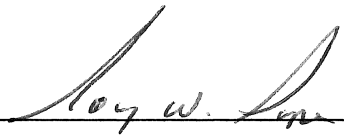


C. LeRoy Robinson, Chairman
M. Leon Williams, Vice-Chairman
Walter J. Boggs
Ben Clark
Charles M. Dent
Paul E. Griffith
Roy W. Pope
Diane McDonald Sciarra
Frank S. Smith III
Paul W. Warlick

I, Roy W. Pope, Secretary to the District Board of the Metropolitan Sewerage District of Buncombe County, North Carolina, do hereby certify that the attached copy is a true and correct copy of the Amended 1981-82 Budget adopted by the Metropolitan Sewerage District Board at its regular meeting held July 13, 1982.

WITNESS my hand and seal of said District this 13th day of

July, 1982.


Secretary to the Board
Metropolitan Sewerage District
of Buncombe County

We have considered the proposed amendment to the 1981-82 budget increasing (decreasing) the budget amount for the following line items and find the proposed increases (decreases) necessary to meet the operating requirements of the Metropolitan Sewerage District of Buncombe County: "Telephone & Telegraph" from \$3,100 to \$4,400; "Insurance" from \$31,000 to \$31,500; "Dues & Subscriptions" from \$2,000 to \$2,500; "Consulting Engineers" from \$6,000 to \$6,200; "Repairs--Office Equipment" from \$600 to \$800; "Power & Lights" from \$322,000 to \$340,000; "Maintenance Supplies & Small Tools" from \$7,000 to \$8,000; "Water" from \$16,300 to \$16,500; "Vehicle Expense" from \$15,600 to \$16,000; "Schools" from \$2,000 to \$2,400; "Maintenance (Equipment)" from \$43,000 to \$47,000; "Salaries" from \$121,500 to \$118,800; "Salaries" from \$349,000 to \$325,000.

In accordance with Section 506 of the Bond Resolution, we recommend and approve this proposed amendment to the Annual Budget.

HARRY HENDON AND ASSOCIATES, INC.

By: Dean Holton

July 13, 1982

OPERATION AND MAINTENANCE FUND--STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS

FOR THE MONTH OF _____ AND _____ MONTH ENDED _____ COMPARED WITH PREVIOUS YEAR

AMENDED

1981-82
Budget

Current Year
Month

Prior Year
Month

Month of _____ Ended _____

Month of _____ Ended _____

<u>Salaries</u>	118,800	_____	_____	_____	_____
<u>Billing & Collections</u>	50,300	_____	_____	_____	_____
<u>Telephone & Telegraph</u>	4,400	_____	_____	_____	_____
<u>Travel & Convention Expenses</u>	4,000	_____	_____	_____	_____
<u>Office Supplies</u>	5,500	_____	_____	_____	_____
<u>Power & Water</u>	3,700	_____	_____	_____	_____
<u>Directors' Fees & Expenses</u>	7,500	_____	_____	_____	_____
<u>Insurance</u>	31,500	_____	_____	_____	_____
<u>Dues & Subscriptions</u>	2,500	_____	_____	_____	_____
<u>Accounting Service @ 1% of Payroll</u>	4,700	_____	_____	_____	_____
<u>Consulting Engineers</u>	6,200	_____	_____	_____	_____
<u>Legal Fees & Expenses</u>	17,700	_____	_____	_____	_____
<u>Trustee Fees</u>	6,400	_____	_____	_____	_____
<u>Audit</u>	2,850	_____	_____	_____	_____
<u>Postage & Petty Cash</u>	2,000	_____	_____	_____	_____
<u>Repairs--Office Equipment</u>	800	_____	_____	_____	_____
<u>Social Security Taxes @ 6.50%</u>	30,580	_____	_____	_____	_____
<u>Contributions--Retirement Fund @ 7.98%</u>	37,550	_____	_____	_____	_____
<u>Vehicle Expenses</u>	4,800	_____	_____	_____	_____
<u>Capital Outlay (Equipment)</u>	3,000	_____	_____	_____	_____
<u>Contingency</u>	11,200	_____	_____	_____	_____
<u>Total Administrative & General</u>	<u>355,980</u>	_____	_____	_____	_____

DISBURSEMENTS CONTINUED

<u>AMENDED</u>	1981-82 Budget	Current Year Month of _____	Ended _____	Prior Year: Month of _____	Ended _____
<u>Salaries & Wages</u>	325,000	_____	_____	_____	_____
<u>Chemicals</u>	40,000	_____	_____	_____	_____
<u>Telephone</u>	2,000	_____	_____	_____	_____
<u>Power & Lights</u>	340,000	_____	_____	_____	_____
<u>Maintenance Supplies & Small Tools</u>	8,000	_____	_____	_____	_____
<u>Water</u>	16,500	_____	_____	_____	_____
<u>Vehicle Expense</u>	16,000	_____	_____	_____	_____
<u>Laboratory Supplies</u>	6,600	_____	_____	_____	_____
<u>Uniform Service</u>	3,000	_____	_____	_____	_____
<u>Schools</u>	2,400	_____	_____	_____	_____
<u>Maintenance (Buildings & Grounds)</u>	13,000	_____	_____	_____	_____
<u>Maintenance (Pipeline)</u>	6,000	_____	_____	_____	_____
<u>Maintenance (Equipment)</u>	47,000	_____	_____	_____	_____
<u>Capital Outlay--New</u>	10,000	_____	_____	_____	_____
<u>Equipment Replacement</u>	26,000	_____	_____	_____	_____
<u>Contingency</u>	9,000	_____	_____	_____	_____
<u>Total Operations Expenditures</u>	870,500*	_____	_____	_____	_____
<u> Total Disbursements</u>	<u>1,226,480**</u>	_____	_____	_____	_____
<u>Transfer Interest to Revenue</u>		_____	_____	_____	_____
<u> Total</u>		_____	_____	_____	_____
<u>Receipts:</u>		_____	_____	_____	_____
<u>Transfer from Revenue Fund</u>		_____	_____	_____	_____
<u>Others:</u>		_____	_____	_____	_____
<u> Total Receipts</u>		_____	_____	_____	_____
<u>Excess of Receipts over Disbursements</u>		_____	_____	_____	_____
<u> (Disbursements over Receipts)</u>		_____	_____	_____	_____
<u>Cash Balance:</u>		_____	_____	_____	_____
<u> Beginning of Period</u>		_____	_____	_____	_____
<u> Ending of Period</u>		_____	_____	_____	_____

*The current expenses for each month are estimated to be one-twelfth (1/12) of the annual budget.

**Estimated revenue to be collected from sewer service charges for this fund equal to \$1,226,480.